



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Kevin Graves • Vice-President – Bill Mayer • Director – Robert Leete • Director – Bill Pease • Director – Chris Steele

**NOTICE OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY**

Wednesday January 17, 2018

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration. Any person wishing to speak must come up and speak from the podium and will have 3 minutes to make their comment. There will be no dialog between the Board and the commenter. Any clarifying questions from the Board must go through the President.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for December 20, 2017.
2. Approve Register of District Invoices.
3. Approve the Independent Audit Services for Fiscal Year 2016-17.
4. Approve Delta Roofing Bid to Construct New Roof to the Building at Well Site #3 and the Building at Well Site #4.

D. AREA AGENCIES REPORTS / PRESENTATION

1. East Contra Costa Fire Protection District Report

E. PRESENTATIONS

1. Award Presented to Former Board President Robert Leete.
2. Wastewater Plant No. 2 Update.

F. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA

1. Veolia Report – Month of December.

G. BUSINESS AND ACTION ITEMS

1. Discussion and Possible Action regarding Recommendations to County on Short Term Rentals and Transient Occupancy Tax.
2. Discussion and Possible Action regarding Stantec's Proposal to Prepare Operations and Maintenance Manual for Wastewater Treatment Plants 1 and 2.
3. Discussion and Possible Action regarding Special District Representation on LAFCO.

H. INFORMATIONAL ITEMS ONLY

I. DIRECTORS' REPORTS

1. Standing Committee Reports.
2. Other Reportable Items.

J. MANAGER'S REPORT

K. GENERAL MANAGER'S REPORT

1. Adapting to Rising Tides.

L. CORRESPONDENCE RECEIVED

1. Received State Route 4 Bypass meeting minutes for July 13, 2017.
2. Received Contra Costa Special District Association meeting minutes for October 16, 2017.
3. Received Housing Authority of the County of Contra Costa (HACCC).
4. Received Department of Contra Costa County Conservation and Development regarding Notice of Intent to Render an Administrative Decision related to Pantages at Discovery Bay dated January 11, 2018.

M. FUTURE AGENDA ITEMS

N. ADJOURNMENT

1. Adjourn to the regular meeting on February 7, 2018 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."